



Change of Master Data of Merchant

For changes of master data of merchants, we charge a fee of EUR 9.90 according to the list of prices and services (plus statutory VAT).

Please complete and send back to support.EMEA@EVOpayments.com or fax **+49 221 99577-8777** or by mail to **EVO Payments, Elsa-Brändström-Str. 10-12, 50668 Köln, Germany**.

We authorize the change of master data for the following merchant.

! This form only applies for the change of name and/or address. The contract cannot be transferred to another company by means of this form. Please complete only those sections in which data shall be changed.

Merchant

Merchant number(s) _____

Name and legal form _____ Master data change valid with effect from _____

	Old	New
Name, legal form		
Owner		
Street, number		
ZIP, city		
Country		
Phone/Fax	/	/
E-mail		
Company URL		

Business license is enclosed

Director (home address)

	Old	New
First + family name		
Title		
Job title		
Street, number		
ZIP, city		
Country		
Phone		
E-mail		

 Business license is enclosed

 Copy of ID card is enclosed

Authorized signatory, if different (home address)

	Old	New
First + family name		
Title		
Job title		
Street, number		
ZIP, city		
Country		
Phone		
E-mail		

 Business license is enclosed

 Copy of ID card is enclosed

Cardholder narrative (to be printed on cardholder's statement)

(to be printed on cardholder's statement)

Narrative 1 = Merchant name (e. g. URL or company name), max. 22 characters (A-Z, a-z, 0-9, ., -, _ &, ', /, *, +, @)

Narrative 2 = Merchant location (e. g. company address or phone number), max. 13 characters (A-Z, a-z, 0-9, ., -, _ &, ', /, *, +, @)

	Old	New
Narrative 1		
Narrative 2:		

 Name in capital letters

 Function

 Place, date, signature of the Merchant